



**Er. PERUMAL MANIMEKALAI
COLLEGE OF ENGINEERING**
Accredited by NAAC (A Grade) & NBA (B) - CSE, ECE, EEE, MECH & B.TECH - IT
AN AUTONOMOUS INSTITUTION



PMC/CCM/FORM: 01

CLASS COMMITTEE MEETING I

MEETING NO.1	MEETING DATE	MEETING DAY	MEETING TIME	MEETING LOCATION
PMC TECH/2024-25 / EVEN/CCM/CIVIL/II	10.2.2025	Monday	12.15 PM- 12.30 PM	Department HOD Cabin

MEETING CALLED BY	Mrs. M.SANDHIYA, AP/ Civil		
TYPE OF MEETING	CLASS COMMITTEE MEETING -I		
CHAIRPERSON	Mrs. S. RAMESHWARI, AP/Civil		
FACILITATOR	Mrs. M.SANDHIYA, AP/ Civil	Note taker : Ms. M.SANDHIYA, AP/ Civil	

AGENDA

1. Any problem in following the lecture and understanding.
2. Punctuality to the class.
3. Syllabus coverage.
4. Assignment Submission.
5. Internal Assessment I date, timings and pattern of exam.
6. Distribution of Course materials.
7. Distribution of Question bank.
8. Discipline of students.
9. Consolidated monthly attendance percentage
10. Laboratory practical classes conducting status
11. Participation of students in Co-curricular and extra-curricular activities.

STUDENT MEMBERS

S. NO.	NAME	SIGNATURE
1	HEMA SRI K	Hemasri
2	KAVITHA S	Kavitha
3	JAIPRIYA G	G. Jaipriya
4	SUHAS K	Suhas
5	PARIVALLAL SP	Parivallal SP
6	LOKESH REDDY S	Lokesh Reddy S



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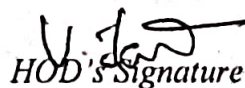
SUBJECTS FEED BACK BY STUDENTS:		
NAME OF THE SUBJECT	SUBJECT HANDLER	FEEDBACK
Environmental Sciences & Sustainability	Mrs. M. Sandhiya, AP/Civil	Understandable, no issues. PPT is useful.
Concrete Technology	Dr. R. Sathya Prakash, AP/ Civil	Need spelling for technical words.
Highway and Railway Engineering	Mr. V.S .Arul, AP/ Civil	Very good and easily understandable.
Structural Analysis	Mr. U. Sathish, AP/ Civil	Need to draw bending moment diagram for all problems.
Geo technical Engineering	Mr. A. Parthiban, AP/ Civil	Understandable, need to complete syllabus for IT-1.
Indian History of Science & Technology	Mrs. S. Rameshwari AP/ Civil	Understandable, need notes.
FEEDBACK ON CO-CURRICULAR/EXTRACURRICULAR/AMENITIES/INFRASTRUCTURE & OTHERS BY STUDENTS:		
1. Students demanded to extend the break and lunch time.		
2. Students asked for the Indoor games during sports hour.		
3. Students requested for Annual day and Sports day.		
4. Students asked for appreciation for 100% attendance and rank holders.		



Chairperson's Signature

13/2/25

Date



HOD's Signature

13/2/25

Date



Principal Signature

14/2/25

Date



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PMC/CCM/FORM: 01

CLASS COMMITTEE MEETING: I

STUDENTS FEEDBACK FORM

Name of the Student: PARI VALLAL SP

Year/Sem: II/IV

Date: 13.02.25

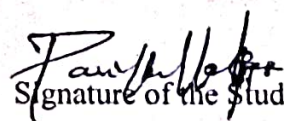
ACADEMIC FEED BACK BY STUDENT

Subject Name	Name of the Subject Handler	Feed back
ESS	Mrs. Sandhya	NP
GT	Dr. R. Sathya Prakash	Nice, but to spell difficult words.
HQR	Mr. V. S Arul	Nice, good.
SA	Mr. V. Sathesh	Diagram need to be given
GTE	Mr. A. Parthiban	Portion is Pending, but nice teaching
ITSE	Mrs. S. Rameshwar	Good

FEEDBACK ON CO-CURRICULAR/EXTRACURRICULAR/AMENITIES/INFRASTRUCTURE & OTHERS BY STUDENT

1	Need to go for Industrial visit to far places
2	We need Cultural in college.
3	
4	
5	
6	

Note: This form should be filled by student in written either in Tamil or English.


Signature of the Student



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PMC/CCM/FORM: 01

CLASS COMMITTEE MEETING: II

STUDENTS FEEDBACK FORM

Name of the Student: Suhas.k

Year/Sem: II / IV
Date: 13.02.23

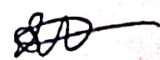
ACADEMIC FEED BACK BY STUDENT

Subject Name	Name of the Subject Handler	Feed back
ESS	Mrs. Sandhiya	Nil
GT	Dr. R. Sathya Prakash	Nil
HER	Mr V. S Arul	Nil
SA	Mr. U. Sathish	Diagrams need to be given
GTE	Mr. A. parthiban	Portion is pending
IHSE	Mrs. S. Rameshwari	Nil

FEEDBACK ON CO-CURRICULAR/EXTRACURRICULAR/AMENITIES/INFRASTRUCTURE & OTHERS BY STUDENT

1	Need to go for Industrial visit
2	
3	
4	
5	
6	

Note: This form should be filled by student in written either in Tamil or English.


Signature of the Student

PMC/CCM/FORM: 01
CLASS COMMITTEE MEETING: I
STUDENTS FEEDBACK FORM
Name of the Student:
G. Jaipriya
Year/Sem: II / IV
Date: 13 / 2 / 2025
ACADEMIC FEED BACK BY STUDENT

Subject Name	Name of the Subject Handler	Feed back
ESS	Ms/M. sandhiya	No issues
CT	Dr. R. Sathya Prakash	^{speaking} Speech is not understood, kindly speaking slowly
H/R	Mr. P. S Arul	No issues
SA	Mr. U. Sathish	Teach the one full sum after given Home work
OTE	Mr. A. parthiban	very difficult to tea understand the
IHSE	Ms. S. Rameshwari	No issues

FEEDBACK ON CO-CURRICULAR/EXTRACURRICULAR/AMENITIES/INFRASTRUCTURE & OTHERS BY STUDENT

1	we kindly requesting to allow the Indoor games like Carrom board, chess
2	we need for Play Shuttle Batsmiton
3	we want to Industrial visit
4	kindly request conduct the Annual day
5	
6	

Note: This form should be filled by student in written either in Tamil or English.

G. Jaipriya
Signature of the Student

**CLASS COMMITTEE MEETING : I
DEPARTMENT OF CIVIL ENGINEERING
ACADEMIC YEAR 2024-2025 / EVEN SEMESTER
YEAR/SEM: II YEAR / IV SEMESTER**

DATE: 13.02.25

ACTION TAKEN REPORT

S.NO	POINTS DISCUSSED	ACTION PLAN	RESPONSIBILITY	TARGET DATE OF COMPLETION	STATUS OF COMPLETION
1.	Internal Assessment 1	Informed students about IA-1 date, timings and exam pattern.	Class advisor	13.02.2025	Completed
2.	Grievances in subject	Informed concerned subject faculty to deliver class as per students request.	Dr.R.Sathya Prakash Mr. U. Sathish	12.02.2025	Completed
3.	Syllabus coverage	Intimated faculties for the 2 units syllabus completion for IA-1	All faculty	17.02.2025	In Progress
4.	Distribution of question bank	Informed faculties to share question bank.	All faculty	15.02.2025	In Progress
5.	Assignment -1 submission	Informed students to complete assignments before due date.	All subject faculty	17.02.2025	In Progress
6.	Lab conducting status	Observation and record to be completed and signed by Lab handling faculty every week.	All lab handling faculty	Daily	In Progress
7.	Discipline	Instructed students to come with proper dress code and punctual to class.	Class Advisor	Daily	In Progress
8.	External college events	Informed students to register in NPTEL Courses, external college events.	Class Advisor	End of the even semester	In Progress

(Signature)
Chairperson's
Signature

13/02/2025

Date

(Signature)
Facilitator's
Signature

13/02/2025

Date

(Signature)
HoD's
Signature

13/02/2025

Date